

CHS CHECKUP



A publication by and for employees of the Kentucky Cabinet for Health Services

January 15, 2003

NEWS BRIEFS

ART RECEPTION

✓ The Minds Wide Open Artist reception is scheduled for 2-4 p.m. on Thursday, Jan. 30. It will take place in the 5th floor lobby area so that everyone can view the art work. Refreshments will be served. For more information, please contact Deborah A. Skinner, (502)564-6631, ext.3317.

EMPLOYEE EVALUATIONS

✓ There are two January employee performance evaluation deadlines pending. All performance evaluations for 2002 must be completed this month. In addition, a new 2003 performance plan for each eligible employee is also due. These are two separate processes. However, both must be finished no later than Jan. 30.



TIP OF THE WEEK

Freezing rain occurs when rain that falls onto a surface with a temperature below freezing. This causes it to freeze to surfaces, such as trees, cars, and roads, forming a coating or glaze of ice. Even small accumulations of ice can cause a significant hazard.

HIPPA HOOPS



Test your HIPAA knowledge...

HIPPA is an acronym used to reverence the "Health Insurance Portability and Accountability Act of 1996.

Questions:

1. Who is responsible for maintaining a secure environment and patient privacy?
2. Who is responsible if I "lend" my password to my co-worker and he or she uses it to look up information on a friend?

Answers:

1. CHS employees share the responsibility.
2. Both of us have violated our confidentiality agreement in which we agreed to act as responsible stewards of all protected health, confidential and sensitive information. I am ultimately responsible for having shared my password.

Training Announcement:

All CHS employees are required to attend a HIPAA Awareness Training Session to become familiar with the law and the responsibilities it places on each CHS employee to protect health information. Most employees of MH/MR and Medicaid have already completed the required sessions. Employees should talk with their supervisor about attending the session that fits the work schedule best.

Training Dates

January 15, 2003

January 22, 2003*

January 23, 2003

January 24, 2003

Session Times

9 AM, 11 AM

and 2 PM each date

Location

All sessions in Health

Services Auditorium

***Location change for
Jan 22 Sessions have
been moved to the HS
Board room, 2nd Floor.**

Sessions are about 90 minutes in length

Facilities and Field Offices should check with local training staff regarding onsite HIPAA Awareness Training dates.



Jail Staff Receives Mental Health Training

Mental Health and Mental Retardation (MHMR) Services Staff recently conducted a series of three "Training of Trainers" events. These training events were held at Kentucky Dam Village, Jenny Wiley State Park and the Fayette County Detention Center. They were widely attended by Regional MHMR Board and jail staff.

The training was provided in an effort to enhance the working relationship between MHMR Boards and local jails. In addition, it addresses the needs of persons with mental illness, substance abuse disorders and dual diagnoses who are in jails and provides ways to better meet their needs.



"...promoting and safeguarding the health and wellness of all Kentuckians."